

SEG Group 3 Meeting

Date: Monday 22 March 2010
Time: 11:00 – 11:30
Venue: Room S401, King's College London, Strand, London WC2R 2LS
Doc ID: 22032010_AGENDA

Agenda

1 Apologies for Absence

2 Notification of AOB

2.1 TO RECEIVE: Notification of any items of business to be raised under item 6.

3 Minutes of the Previous Meeting (Monday 15 March 2010)

3.1 TO RECEIVE: From Patrick: Minutes of previous meeting

3.2 TO APPROVE: Minutes of the previous meeting

3.3 FOLLOW UP: Track actions that were set at previous meeting(s)

4 Matters Arising

4.1 TO CONSIDER: Any matters arising that do not appear elsewhere on the agenda.

5 Software Development

5.1 TO DISCUSS: What is left to do for software development.

6 AOB

6.1 TO DISCUSS: Items received under item 2.1.

7 Next Meeting

7.1 TO DECIDE: On date, time, venue, chair and minute taker of next meeting.

See next page for minutes.

SEG Group 3 Meeting

Date: Monday 22 March 2010
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Doc ID: 22032010_MINUTES

Minutes

1 Apologies for Absence

- 1.1 APOLOGIES: None
- 1.2 IN ATTENDANCE: Patrick, Adam, Jade, Vanessa, Kieran, Ravi

2 Notification of AOB

- 2.1 RECEIVED: Notification of any items of business to be raised under item 6.

3 Minutes of the Previous Meeting (Monday 15 March 2010)

- 3.1 RECEIVED: From Patrick: Minutes of previous meeting
- 3.2 APPROVED: Minutes of the previous meeting
- 3.3 TRACKING OF PREVIOUS ACTIONS:
 - Actions Completed:**
15March2010_5.4: Patrick, Jade and Adam met to discuss integration of code.
 - Actions Outstanding:**
None.

4 Matters Arising

- 4.1 CONSIDERED: No other matters required consideration.

5 Software Development

- 5.1 ACTION: Jade to finish Object detection, Patrick to help with that. Patrick to iron out a few navigation problems. Adam to integrate everything. Deadline for everything is Friday 26 March 2010 3pm.

6 AOB

- 6.1 DISCUSSED: None.

7 Next Meeting

- 7.1 AGREED: The next meeting will be held on Monday 29 March 2010 11AM in S401 at King's College London. The chair will be Patrick, the minute taker will be decided on the day.